

Format for syllabus development of Skill development course

Skill development in sociology

Name of course: *Sociology*
 Department of HET to run course: *Communication & writing skill*
 Area Sector: *Independent*

Mode of course: *Independent / Progressive*
 Council: *Progressive Sector Skill Council*
 NSQF level: _____
 Mode of fee of the course: *Free/Paid*
 Demand on student expected from industry: _____
 Number of Sem: _____
 Credits: *03 (1 Theory, 2 Practical)*

Minimum Marks: _____
 Proposed Skill Partner (Please specify, Name of industry, company): *Newspaper, TV & Radio channel*
 Practical training/ Internship/ OJT: _____
 Expected Fields of Occupation where student will be able to work after completing this course in (Please specify name/type of industry, company etc.): *Journalism, Mass Media etc*

Topic	General/Skill component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours=1 credit)	No of skill Hours (Total-60 Hours=2 credits)
<i>Writing Ability</i>	<i>General</i>	<i>Th./Prac.</i>	<i>03 Hrs</i>	<i>12 Hrs</i>
<i>Research & Project development</i>	<i>Skill</i>	<i>Th./Prac.</i>	<i>03 Hrs</i>	<i>12 Hrs</i>
<i>Cultural Competence</i>	<i>General</i>	<i>Th./Prac.</i>	<i>03 Hrs</i>	<i>12 Hrs</i>
<i>Communication skills</i>	<i>Skill</i>	<i>Th./Prac.</i>	<i>03 Hrs</i>	<i>12 Hrs</i>
<i>Disaster Management, First Aid</i>	<i>Skill</i>	<i>Th./Prac.</i>	<i>03 Hrs</i>	<i>12 Hrs</i>

Suggested Readings: _____
 Suggested Digital platforms/ web links for reading: *SWAYAM Portal, IGNOU*
 Suggested OJT/ Internship/ Training/ Skill partner: *Newspaper, TV & Radio channel*
 Suggested Continuous Evaluation Methods: *MQR*

Pre-requisites: _____
 • No pre-requisite required, open to all
 • To study this course, a student must have the subject _____ in class/12th/ certificate/diploma
 • If progressive, to study this course a student must have passed previous courses of this series.

Suggested equivalent online courses: _____
 Remarks/ suggestions: _____
 • Number of units in Theory/Practical may vary as per need
 • Total credits/semester-3 (it can be more credits, but students will get only 3 credit/ semester or 6 credits/ year
 • Credits for Theory = 01 (Teaching Hours = 15)
 • Credits for Internship/OJT/Training/Practical = 02 (Training Hours = 60)